

JOB DESCRIPTION

Job Title: Accountant

Reports To: Group Accountant & Group Chief Financial Officer

Location: Mauritius (Preferred)

Start Date: Immediate

Contract Type: Permanent

Time + Tide | Who We Are

We are guides and guardians of some of the most remote places on Earth, with a family of luxury properties in Zambia and Madagascar. Across land and sea, we have a legacy in responsible tourism and offer modern-day explorers the luxury of space and the chance to feel fully alive. Our team take extraordinary care in sharing our deep appreciation for the land, wildlife and culture.

Accountant | About the Role

The Accountant will take ownership of all accounting entries for Time + Tide's Mauritius, South Africa, and Seychelles entities. This position requires a proactive accountant who collaborates closely with the AP, AR and Group Finance Team.

Key Responsibilities

- Accounting & Reporting
 - Preparation and posting of journal entries for the Mauritius, South Africa, and Seychelles entities.
 - Prepare monthly management accounts, balance sheet, P&L, cash flow reports, and statutory financial statements.
 - Ensure compliance with VAT, Corporation Tax, TDS, and other statutory requirements across jurisdictions.
 - Assist in yearly budgets.
 - Ensure FAR and other monthly schedules are updated.
 - Assist in year-end audits and liaise with external auditors.
- Operational & Compliance Oversight
 - Provide cover for the team during absences across AR, AP, and other financial functions.
 - Submit APS, TAX & VAT & before relevant deadline, filing and settlement with the associated record keeping.
- Group Finance Support
 - Collaborate with the Group Accountant, Group CFO and other Financial Controllers across the Group to support business strategy and financial decision-making and reporting.
 - Liaise with Financial controllers across the group to ensure reconciliation of intercompany accounts.

Experience & Qualifications:

- Degree holder in accounting field or ACCA level 2 (minimum).
- 2-3 years' of accounting experience.
- Fluent in English and French (written and spoken).
- Prior experience in the travel or tourism industry is an advantage.
- Knowledge of QuickBooks is a plus.

Skills & Competencies:

- Strong analytical and problem-solving skills.
- Committed to work to periodic finance deadlines such as month-end
- Excellent communication and interpersonal skills.
- Deadline-driven with the ability to manage multiple priorities.
- Fully computer literate with advanced Excel skills